

Sugarloaf Condominium Association (S.C.A.)

c/o Kendrick Property Management, P.O. Box 3220, Amherst, MA 01004

Application for Approval of Installation of Solar Photovoltaic System (herein referred to as S.P.S.)

I (we) hereby request from the Board of Trustees, of the Sugarloaf Condominium Association (herein referred to as S.C.A.), the conditional approval for an installation of a S.P.S. at _____, as specified in this Application.

As a condition of approval, the unit owner(s)/trustee(s) a) shall be responsible for any costs to install, repair, maintain or remove the S.P.S.; b) shall be responsible for any damage attributable to the installation or use of the S.P.S., and will indemnify and hold harmless the Association and the other unit owners/trustees from any harm or damage caused by the S.P.S.; c) shall insure the S.P.S. at his/her cost and expense. The form and amount of the insurance must be satisfactory to the S.C.A. Trustees; d) agrees that if the unit is sold or transferred, the new unit owner will be subject to the same conditions set forth in this agreement and any easement which will run with the unit; e) agrees that all costs incurred by the S.C.A., related to the application for installation of the S.P.S, including, but not limited to, the Association's attorney's fees for drafting, completing and recording an easement agreement, will be paid by the unit owner(s)/trustee(s); f) agree that if repairs to the roof or any other part(s) of the exterior of the condominium containing S.P.S. equipment are required at any time, in the sole discretion of the S.C.A. Trustees, the unit owner(s)/trustees(s) will be responsible for the removal and replacement of the S.P.S., or portions thereof, within a time frame determined by the S.C.A. Trustees, and g) agrees to maintain the S.P.S. in good working condition and to maintain the aesthetics of the system so as not to impede on the overall look of the condominium project. If the S.P.S. is no longer in working condition or is not maintained as stated above, as determined solely by the S.C.A Trustees, all components of the S.P.S. must be removed from the roof, siding and other affected common elements and brought back to the same shape, or better, as the rest of the roof, siding, and other affected common elements, at the time of removal of the S.P.S.

Items required for approval are as follows and may be amended by the S.C.A. Trustees at any time prior to approval:

- Grant of easement.
- Please **initial and attach** Section 21 of the Sugarloaf Condominium Rules and Regulations, and Section R, Solar, of the Master Deed.
- A deposit in the amount of \$1,000 by check will be made payable to the Sugarloaf Condominium Association at the time of submission of this Application. The funds will be held by the S.C.A. and returned to the owner(s)/trustee(s) of record of the unit if and when the S.P.S. is removed, and the roof, siding and other affected common elements are restored, at unit owner(s)/trustee(s) expense, to its original panel-less condition, normal wear and tear of common elements accepted.
- Name and address of the S.P.S. provider and the S.P.S. installation company, including all necessary contact information for their representatives.

- Copy of the license(s) from the S.P.S. installation company showing any licenses they possess to do business in Massachusetts and/or install a S.P.S.
- A Contract from the S.P.S. installation company showing panel placement (a sketch and/or photo rendering), any placement of any other visible objects, color of panels, and all appurtenances such as wiring/conduit, including how and where all wiring and/or conduit will be anchored. All wire leading from the panels to any controls must be encased in the walls and/or roof of the unit or otherwise hidden behind fascia boards, soffits or siding, and not allowed to be exposed on the exterior siding or elsewhere. Also state the size (kW) of the array, materials used, description of the panels to be installed, and warranties associated with any and all equipment/devices to be installed.
- A Declaration from the S.P.S. installation company that no wires, conduits, disconnect switches, solar related meters or other materials will be attached to the exterior of the building except on the roof, at the panels, and **adjacent to the existing exterior electrical meters**. A description of how the wires will be run to the disconnect switch from the solar array must be included and any agreement or easement that is needed and reached with the neighboring condominium owner in the same building will be attached for review by the S.C.A Trustees. Approval and an easement may be required by the S.C.A., insurance company, and attorney if access to the area of the electric meters must be reached through the common elements and the neighboring condominium unit.
- Certificate of insurance from the S.P.S. installation company showing Sugarloaf Condominium Association, c/o Kendrick Property Management, P.O. Box 3220, Amherst, MA 01004, as additional insured.
- Copy of Homeowners property insurance policy, with the Declarations page, showing personal liability coverage for the owner(s)/trustee(s) of the unit where the S.P.S. will be installed.
- Copy of all necessary building/electrical permits from the Town of Deerfield for the installation of a S.P.S.
- A structural engineering assessment of the roof structure stating that the roof can accommodate the size/weight of the proposed array.
- Copy of Electrical contractor's license.
- Eversource Certificate of Completion for Simplified Process Interconnections.
- Copy of certificate of completion and/or signed building permits showing all signatures and sign-offs have been obtained.

All required information must be supplied to the S.C.A. Trustees in whole. Incomplete submissions will not be reviewed.

Conditional approval will not include the Eversource Certificate or final sign-off by the Town of Deerfield. Those documents must be supplied for the Final Approval. **System activation cannot commence until S.C.A. Trustees have given Final Approval of the installation of the S.P.S.**

Signatures of Unit owner(s)/trustee(s) requesting this Approval:

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| _____ | _____ | _____ |
| Signature | Print Name | Date |

| | | |
|-----------|------------|-------|
| _____ | _____ | _____ |
| Signature | Print Name | Date |

Signature of S.C.A. Trustees giving Conditional Approval for installation:

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|-----------|------------|-------|
| _____ | _____ | _____ |
| Signature | Print Name | Date |

| | | |
|-----------|------------|-------|
| _____ | _____ | _____ |
| Signature | Print Name | Date |

Signature of Unit owner(s)/trustee(s) requesting Final Approval:

| | | |
|-----------|------------|-------|
| _____ | _____ | _____ |
| Signature | Print Name | Date |

| | | |
|-----------|------------|-------|
| _____ | _____ | _____ |
| Signature | Print Name | Date |

Signature of Solar Photovoltaic System (S.P.S.) Provider

| | | |
|-----------|------------|-------|
| _____ | _____ | _____ |
| Signature | Print Name | Date |

Signature of Solar Photovoltaic System (S.P.S.) Installer

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|-----------|------------|-------|
| _____ | _____ | _____ |
| Signature | Print Name | Date |

Signatures of S.C.A. Trustees giving Final Approval of installation and Permission to Operate (P.T.O.):

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|-----------|------------|-------|
| _____ | _____ | _____ |
| Signature | Print Name | Date |

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| _____ | _____ | _____ |
| Signature | Print Name | Date |